

MAUGHAM ELEMENTARY MOBILE DIRECTORY 2018-2019: INCOMING STUDENT/FAMILY INFORMATION ENTRY VIA ONLINE FORM

Welcome to our amazing online mobile directory! This is a great way to find class lists, phone numbers and addresses of our families while on the go!

For Parents of all incoming students, i.e.,:

- 1. If you are a brand new family to our school or**
- 2. If you are a returning family with a new incoming student, e.g., kindergartner**

Please enter the following information to an online form at
https://maugham.mobilearq.com//parent_register_school_directory.html

1. Name
2. Contact information
3. Child's name and the child's Grade/Class for **2018-2019** school year

Divorced, separated and related families of incoming students will need to enter their information separately. Related families will be linked in the directory through the shared child.

For returning families, with a new incoming student, please enter your name and email address as listed in the **2017-2018** directory.

When the directory is updated at the end of **August 2018**, the new families will be sent an email with an auto-login to access the school directory. Families can choose to share all or some of their contact information in the directory throughout the school year. Alternatively, families can choose the 'opt out' option if they do not want to show their contact information in the directory. Please review your information in the directory and edit if necessary.

If you are a returning family without any new incoming students, then your information already exists in the directory and you do not need to provide any further information. You can continue to access the directory throughout the summer.

The information provided will be used for the sole purpose of compiling a directory for the parent body of **Maugham Elementary**.

If you have any questions, please contact MobileArq at support@mobilearq.com.

Thank you.

MobileArq/**Maugham HSA**